



Requesting a Florida Redevelopment Week Proclamation

Each municipality and county has its own process for issuing proclamations, so it is important to begin planning early. Florida Redevelopment Week is observed annually during September 14–18, and FRA recommends submitting proclamation requests at least 30 to 60 days in advance.

Before submitting your request:

- Contact your City Clerk, County Clerk, or Commission Office to determine the local proclamation process.
- Ask whether they require a specific proclamation format or have submission deadlines.
- Request placement on a City Commission or County Commission agenda before September 14.
- Customize the sample proclamation with your local government's name, elected official, and adoption date.
- Coordinate with your Public Information Officer or Communications Department if they assist with proclamations and media outreach.
- Invite CRA board members, elected officials, community partners, and stakeholders to attend the proclamation presentation.
- After adoption, share a copy and photos with the Florida Redevelopment Association so your community can be highlighted during Florida Redevelopment Week.