



City of Fort Walton Beach, FL

NOTICE TO BIDDERS:

April 3, 2025

Re: RFQ 25-005 – General Consulting Services – Pre-Qualification and Selection

ADDENDUM NUMBER 1

Bid Document Changes:

1.1 Please replace Section 1.6 on Page 4 of the Bid document, with the updated schedule:

1.6 RFQ SCHEDULE: The following identifies the RFQ process schedule:

RFQ PROCESS	DATE
RFQ Solicitation Issued	April 3, 2025
Pre-Submission Meeting	April 15, 2025 - Tues
Proposals Due	May 6, 2025
Initial Evaluation Committee Meeting (tentative)	May 28, 2025 - Wed
Short-List Firm Presentations (if needed)	June – 1 st wk
Final Evaluation Committee Meeting (if needed)	June – 1 st wk
City Council Award – Tentative	June 24, 2025
Contracts effective	July or August, 2025

Issued by: Giuliana Scott, Purchasing Manager

ACKNOWLEDGEMENT:

I hereby certify that I have received RFQ 25-005 Addendum #1:

Signature

Date

THIS ACKNOWLEDGEMENT SHOULD BE RETURNED WITH PROPOSAL PACKAGE.