

ANNUAL CONFERENCE SESSION SUBMITTAL FORM

Deadline for submittal is January 31, 2021.

Generally, we like to have two or three speakers from different sides of the topic, public, private, and a CRA resident, citizen, elected official, non-profit, etc. who all are/were involved locally or statewide in the topic. However, we like mixing it up, so if you can involve those folks in some interesting way, i.e. TED talk style, TV interview style, something that will appeal to your audience, that is new, go for it! The moderator can be the same as one of the speakers.

Previous year's *programs* can be seen online the annual conference tab, for some examples. BUT we like to have a fresh conference each year, with all kinds of good stories, presented in a way meaningful to YOU, and if they make sense to you, they will probably make sense to our attendees! This is why we ask our members to suggest topics and speakers – you know much better than us who is doing what regarding great things in the state!

If your session submittal is chosen, you will be responsible for the details and coordination.

CHECKLIST – *items must be filled out before the session will be considered.*

1. ___ All participants in or organizing the panel are FRA members
2. ___ Session coordinator? (Name, title affiliation and email)

3. ___ Moderator? (Name, title, affiliation and email)

4. ___ Topic/presentations will be limited to Florida examples

5. ___ Topic/presentations will focus on *how* v. the what of the subject

6. ___ We will allow for 15 minutes of Q and A

7. ___ The examples discussed are mostly in a Florida redevelopment area

8. ___ Who will be your three (max) speakers, in addition to the moderator? (Please obtain their confirmations and provide their names, titles, affiliations and email). If we do not have all speakers and their contact information, we cannot process your submittal.

9. Extra considerations:

- ☐ We are sponsoring/exhibiting at the 2021 conference in Fort Myers
- ☐ We are including non-members in our proposed panel or session
- ☐ We are repeat conference sponsors or exhibitors
- ☐ We are proposing a session on a topic/examples from the local area
- ☐ How many of the panel participants are AICP?
- ☐ How many of the panel participants are FRA-RA or FRA-RP?
- ☐ Panel member(s) serve on the board or an FRA committee

10. SESSION TITLE

DESCRIPTION FOR PROGRAM (50 words or less)

[illegible]

11. One of these options.....

1. ☐ The session is designed to be a mini session, ½ hour in length
2. ☐ The session is designed to be 1.0 hours in length
3. ☐ The session would be designed for 1.5 hours in length

PLEASE EMAIL THIS FORM AND ANY ADDITIONAL INFORMATION TO: Jan Newton at jnewton@flcities.com; FRA, 301 S. Bronough Street, Tallahassee, FL 32301; fax (850) 222-3806 by January 31, 2021.