

CRA DIRECTOR

SALARY RANGE: \$93,849 - \$117,145
OPENING DATE: October 20, 2010
CLOSING DATE: Open Until Filled
EXAM DATE: As requested by Department
POSITION NO.: 10645

NATURE OF WORK:

PROVIDES A VARIETY OF COMPLEX, LEADERSHIP, ANALYTICAL, ADMINISTRATIVE AND TECHNICAL WORK IN THE PREPARATION, COORDINATION, MANAGEMENT AND ANALYSIS OF PROGRAMS RELATING TO THE CITY'S COMMUNITY REDEVELOPMENT AGENCY (CRA), ECONOMIC DEVELOPMENT, HOUSING PROGRAM, AND OTHER GRANT-FUNDED SPECIAL PROJECTS.

REQUIREMENTS:

- GRADUATION FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH A BACHELOR'S DEGREE IN BUSINESS OR PUBLIC ADMINISTRATION, URBAN STUDIES, OR RELATED FIELD;
- FIVE (5) YEARS OF RELATED EXPERIENCE WITH REDEVELOPMENT PROJECTS, LAND USE AND ZONING, LAND ENTITLEMENTS, GRANTS, CAPITAL IMPROVEMENT PROJECTS AND SPECIAL OR RELATED PROJECTS OF COMBINATION THEREOF;
- ADDITIONAL EDUCATION MAY SUBSTITUTE FOR UP TO ONE YEAR EXPERIENCE ON A YEAR-TO-YEAR BASIS.
- CERTIFICATION FROM THE FEDERAL EMERGENCYMANAGEMENT ADMINISTRATION, NATIONAL INCIDENT MANAGEMENT SYSTEM IS-700 INTRODUCTION TO NIMS, IS-800 NATIONAL RESPONSE PLAN, IS-100 INTRODUCTION TO INCIDENT COMMAND, IS-200 INCIDENT COMMAND FOR SINGLE RESOURCES.

ADDITIONAL INFORMATION:

APPLICANTS WHO DEMONSTRATE THEY MEET THE MINIMUM REQUIREMENTS MAY BE SUBJECT TO AN EXTENSIVE SELECTION PROCESS AND SCREENING PROGRAM, WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, EVALUATION OF TRAINING AND EXPERIENCE; BACKGROUND INVESTIGATION; MEDICAL EVALUATION; CONTROLLED SUBSTANCE SCREEN.

APPLICANTS ARE REQUIRED TO SIGN AN AFFIDAVIT FOR NON-USE OF TOBACCO PRODUCTS IN ORDER TO BE CONSIDERED FOR EMPLOYMENT. PREFERENCE WILL BE GIVEN TO CERTAIN VETERANS, SPOUSES OF VETERANS, OR UNREMARRIED WIDOWS/WIDOWERS OF VETERANS. PROOF OF VETERANS ELIGIBILITY MUST BE PROVIDED AT TIME OF APPLICATION. EOE M/F/D/V.

DOCUMENTATION MUST BE PROVIDED AT TIME OF APPLICATION, DEMONSTRATING APPLICANT MEETS POSITION REQUIREMENTS.

Apply online at www.hallandalebeachfl.gov or,
Send cover letter and resume to:
City of Hallandale Beach, Personnel Department,
400 S. Federal Hwy, Hallandale Beach, FL 33009