



REQUEST FOR QUALIFICATIONS
**No. GS2012-16: Professional Consulting Services for Development of a
Community Redevelopment Area (CRA)**

The City of St. Augustine is soliciting written Statements of Qualifications and Proposal from qualified firms or individuals with experience in neighborhood planning, revitalization, redevelopment, design, economic and successful implementation to provide ongoing assistance in developing and implementing a Community Redevelopment Area (CRA) comprising the proposed Lincolnville area of the City.

Submittals will be received until 5:00 P.M. EDT on Wednesday, August 29, 2012 in the General Services Department; 4th Floor, City Hall; 75 King Street; St. Augustine, Florida 32084. **NO FACSIMILE OR ELECTRONIC TRANSMISSION (EMAIL) SUBMITTALS WILL BE ACCEPTED.** Any response submitted after the time and date for receipt listed above will be returned unopened. The submittals shall be mailed or delivered in person to:

Mailing Address

City of St. Augustine
General Services Department
Attn: Timothy W. Fleming
P.O. Box 210
St. Augustine, FL 32085-0210

Physical Address

City of St. Augustine
General Services Department
Attn: Timothy W. Fleming
75 King Street
4th Floor, Lobby "D"
St. Augustine, FL 32084

The Scope of Services includes, but is not limited to: Identification and analysis of areas of potential slum or blight within the proposed CRA area; Organization of community workshops to gather information regarding community concerns and goals for targets of redevelopment; Preparation of Tax Increment Financing revenue estimates for the proposed CRA area; Preparation of supporting documentation for a statutory Finding of Necessity; Preparation of supporting documentation, draft resolutions & ordinances necessary for enactment of each step of the CRA process; Organization of community workshops for public input regarding goals, policies and objectives of a Community Redevelopment Plan for the CRA area; Preparation of a Community Redevelopment Plan consistent with the requirements of 163.360,

F.S.; Preparation and analysis of potential capital projects for the CRA area and Provision of a specific timeframe for all major components identified within the Scope of Services.

Request for Qualifications documents may be obtained from: City of St. Augustine, General Services Department, Lobby "D" 4th Floor, 75 King Street, St. Augustine, Florida 32084 or by contacting Ms. Nancy Brilliant at (904) 825-1010 or, via email, at nbrilliant@citystaug.com. Vendors registered with DemandStar.com, Inc. can download RFQ Package No. GS2012-16-0-2012/TF at no cost from their website – www.demandstar.com.

The City of St. Augustine reserves the right, which is understood and agreed to by all respondents, to reject any or all submittals and to waive any informality or irregularity in submittals received. The City also reserves the right to award a contract on such material as the City deems will best serve its interests.

The City of St. Augustine is committed to the opportunity for diversity in the performance for all projects. All respondents are encouraged to make good faith efforts to ensure that women- and minority-owned businesses are given the opportunity for maximum participation in the supply and/or construction of the project components.

CITY OF ST. AUGUSTINE

DEPARTMENT OF GENERAL SERVICES

Timothy W. Fleming, Deputy Director/Purchasing Manager
