

**RFP ADDENDUM**  
**NW 79TH STREET COMMUNITY REDEVELOPMENT AGENCY**  
**ECONOMIC DEVELOPMENT CORDINATOR SERVICES**

Date of Addendum: April 19, 2018

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) No. 79THST2018-001 is modified as set forth in this Addendum. The original RFP documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal Response.

**PROPOSAL SUBMITTAL DEADLINE**

The Proposal submittal deadline (May 3, 2018) remains the same and is not changed by this Addendum.

**1.0 RFP**

Item	Section	Description of Change
1.4	Procurement Schedule	Clarified the due date for receipt of proposals; Page 5 of 49 <b>Issued April 5, 2018</b>
1.4	Procurement Schedule	Extended the due date for receipt of RFP questions; Page 5 of 49 <b>Issued April 13, 2018</b>
Appendix B	NW 79 <sup>th</sup> Street CRA Map	Replaced the NW 7 <sup>th</sup> Avenue CRA Map with the NW 79 <sup>th</sup> Street CRA Map; Page 20 of 49 <b>Issued: April 4, 2018</b>

**2.0 – QUESTIONS AND ANSWERS**

The following questions and answers are provided as a matter of information to clarify issues raised about RFP No. 79THST218-001. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<u>Question:</u> What is the budget for this engagement? <u>Answer:</u> The Agency has budgeted a maximum of \$50,000 for FY 2017 - 2018.
2.2	<u>Question:</u> Is there a current firm supporting the CRA at present? If so, who and for how long? <u>Answer:</u> No
2.3	<u>Question:</u> Can you define what you referenced as intergovernmental matters and relations? This should be the responsibility of the agency staff. <u>Answer:</u> The NW 79 <sup>th</sup> Street Economic Development Coordinator, where needed, can promulgate the CRA's agenda via direct interactions with elected officials as needed and/or requested by the CRA Board.
2.4	<u>Question:</u> How many board meetings and other related meetings per year are you anticipating? <u>Answer:</u> 8-10. Presently, the CRA Board meets every other month and occasionally schedules special meetings, retreats and/or workshops, as needed. In addition, the Miami-Dade County Commission and FDOT also conduct meetings of direct impact or interest to the CRA as well. The Economic Development Coordinator may be requested to attend these meetings.
2.5	<u>Question:</u> What are the additional updates and reviews or coordination that you anticipate and how many? <u>Answer:</u> Aside from the RFP, the Board may desire to request additional information on an as needed basis.
2.6	<u>Question:</u> The hours being requested, are these to be all on site at the agency? As independent consultants there will have to be off site work included because of other client obligations. <u>Answer:</u> No, the CRA does not have a physical office. The initial and subsequent hours can be a combination of hours spent attending meetings (on-site) and hours spent away from the CRA (off-site), but conducting business on behalf of the CRA.

~ END OF ADDENDUM ~